



Person specification

Team leader

Salary dependent on qualifications hourly rate 7.85 weekdays and 8.85 weekends

E = Essential
D = Desirable

Source of evidence: Application Form = A
Test = T
Interview = I

	Experience, direct work experience, other relevant experience	
E	A range of experience, in a caring profession, providing a range of homecare tasks.	
D	IT skills and basic experience of administration is desirable	A/I
	Knowledge, without which the job cannot be done effectively	
E	Understanding of an assessment process/care plans, risk assessments	A/I
E	Demonstrate an understanding of the principles of care	A/I
E	Time management	A/I
	Skills and abilities	
E	Caring, sensitive non judgemental approach	A/I
E	Excellent inter personal skills with the ability to communicate well with others, both written and verbal.	A/I
E	Demonstrates the ability to undertake full range of homecare tasks	A/I
E	Team leadership skills and commitment to team working	A/I
E	Ability to organise and motivate others, set appropriate standards.	A/I
E	Ability to establish and maintain good working relationships with people both within and external to the company regardless of their status, abilities, race, culture or beliefs	A/I
E	Ability to demonstrate appropriate knowledge, understanding and skills in valuing diversity	A/I

	Qualifications, Training and Education, also identify training to be given	
E	NVQ 3 in care or equivalent will be required and candidates will be Expected to demonstrate an appropriate level of literacy and numeracy.	A/I
E	Full driving licence	A/I
E	Willingness to train in all training requirements	A/I
	Personality, Social skills	
E	Able to communicate effectively at all levels	A/I
E	Able to work in an ever changing environment	A/I
E	Professional approach	I
E	Self motivated	I